

NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR

INSTRUCTIONS TO BIDDERS:

Tender No. :	NITRR/R-1/Canteen/2015/2912 Dt: 21/12/2015
Name of Work:	Canteen Services
Tender Fee:	Rs. 500/- (in form of DD drawn in favor of "Director, NIT Raipur" payable at "Raipur")
Submission of tender:	30/12/2015 up to 02:00 PM
Tender (Part I) Opening Date and Time:	30/12/2015 at 03:00 PM

Tender has to be submitted in two parts. The two parts are to be in separate sealed envelopes clearly super scribed as **Part-I: Proof of Eligibility** and **Part-II: Prices** and kept in a single larger envelope super scribed as **Canteen Tender**. All envelopes shall be sealed using sealing wax.

Part I consists of all documents submitted by the bidder as proof of eligibility.

Part II should include prices against individual items given in Annexure 1.

Earnest Money Deposit (EMD) of Rs. 10,000/- in form of DD drawn in favor of "Director, NIT Raipur" payable at "Raipur" should be submitted along with Part-I. Tender received without valid EMD will be summarily rejected. EMD of unsuccessful firms will be returned after finalizing the successful firm and EMD of successful bidder will be adjusted against Security Deposit. (Not applicable for EMD has already submitted in previous Tender No. NITRR/R-1/Canteen/2015/1954 Dt: 29/09/2015)

Security Deposit of Rs. 1,00,000/- in form of DD drawn in favor of "Director, NIT Raipur" payable at "Raipur" should be submitted by the successful firm along with acceptance. After successful completion of the contract, the Security Deposit will be refunded after adjusting dues, if any. No interest will however be paid by the Institute on the Security Deposit when it will released on completion of contract. The security deposit will be forfeited in case of breach of contract.

The bidder should read the “**General Terms and Conditions**” of the tender document. Bidder may visit NIT Raipur during office hours and meet the Chairman Canteen Committee (Mr. Bikesh Kumar Singh) for clarifications, if any.

All information in tender should be typewritten. No alterations are acceptable and such tenders shall be summarily rejected. All amounts quoted should be in Indian Rupees. The tender should be duly signed by an authorized person.

Bidder should quote against all items and partially quoting will invalidate the tender and such tenders will be summarily rejected. **For MRP items, base price is fixed at Rs. 100 and discount offered from base price is to be quoted.** Item price will be derived by subtracting the discount offered from Rs.100.

Director, NIT Raipur reserves the right to cancel this tendering process at any stage. In such case, EMD amount will be returned.

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PART – I (ELIGIBILITY CRITERIA FOR BIDDERS)

Following details should be provided along with documents in support

- (a)** The bidder shall submit the following information regarding his firm

Name of the Firm/Bidder/Company (in block letters)

Permanent Address & Telephone No.

Year of incorporation of the Firm/Company

Full Postal Address: Telephone/Fax No./

E-mail:

- (b)** Bidder should have at least 3 years experience of running a canteen / restaurant / cafeteria in Government / Private Educational Institute, Research Institute, Organization, or, must have at least 3 years experience in running a commercial canteen / restaurant / cafeteria.

Proof of the same like copies of work completion certificate/experience certificate with details of work executed, the date of commencement and date of completion of the work etc. should be included along with names and addresses of two references from reputed clients for verification of the same.

- (c)** DD against EMD as explained in “Instructions to Bidders” is mandatory.

- (d)** Bidder must submit annual financial turnover certificate during the last 3 years ending 31st March of the previous financial year, which shall be duly certified by a **Chartered Accountant**. Average financial turnover of the firm for the last 3 years should be at least INR 15,00,000/-.

- (e)** Attested copies of TIN/VAT Registration certificate, service tax registration certificate, PAN and income tax return for last three financial years of the firm has to be submitted.

- (f)** Certified copies of trade license and food license should be submitted.

- (g)** An affidavit duly certified by a notary that the partners of the firm or sole proprietor or company as the case may be, has never been black listed or changed the name of the firm and that there is no police Case / Vigilance enquiry pending against the partners of the firm or sole proprietor or company as the case may be, and has never been punished by Hon’ble Court.

- (h)** Names / addresses of two reputed clients who can vouch for the credentials of the contractor and stand surety.
- (i)** A copy of the tender, with all pages duly sealed and signed must be submitted by the bidders along with part 1 as proof of acceptance of the terms and conditions of this tender.
- (j)** The successful bidder should submit E.P.F./E.S.I.C. Registration number as per the rules to contribute to E.P.F./E.S.I.C (If applicable).
- (k)** An affidavit duly certified by a notary that a Nominee of the contractor along with his Name, Address and Relationship details who will complete the contract for the remaining part in case of death of contractor along with consent, seal and sign of the nominee.
- (l)** All copies of documents submitted by the bidder should be self attested otherwise the bids shall be summarily rejected.

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GENERAL TERMS & CONDITIONS

1. The bidder submitting tender would be deemed to have inspected the premises, and to have considered and accepted all the terms and conditions of contract.
2. No verbal or written enquires will be entertained in respect of acceptance or rejection of the tender.
3. Director, NIT Raipur reserves the right to cancel or reject the tendering process, without assigning any reason.
4. Any action on the part of the tender to influence any officer of NIT Raipur or canvassing in any form shall make the tender liable for rejection.
5. The contract will be for a period of one year initially, which can be extended for one more year depending on satisfactory performance of the initial period of the contract as determined by the canteen committee.
6. Rates will not be re-negotiated in the second year if extension is given and security deposit will be in the possession of NIT Raipur.
7. The management of Canteen will be supervised by the canteen committee.
8. Time is the essence of this contract. In case the contractor fails in fulfilling the obligations fully and in time, NIT Raipur shall have the right to take up the work at the Contractor's cost and risk and recovery and all such expenses from the amounts due to the Contractor including Security Deposit.
9. The Institute shall have right to impose penalty commensurate with the fault and amounts towards damages if any, shall be recovered from the bill.
10. NIT Raipur shall provide certain infrastructure including dining space, water, few minor items and equipments, furniture and permanent fixtures, and electricity charge for dining area "Free of Cost" which may be considered as subsidy or grant-in-aid to the contractor for providing canteen services with sole aim that rates quoted shall be bare minimum.
11. Contractor shall provide all necessary tools / items, materials, and labour for proper execution of canteen service. The contractor shall supply fix and maintain at his own cost any additional equipments required for proper execution of canteen services.
12. Contractor shall be required to pay electricity charges used for all areas of canteen (except dining area) as per prevailing rates at NIT Raipur for which electric sub meters will be provided.
13. Contractor shall abide by all laws and regulations and statutory obligations in force from time to time including labour laws and shall indemnify NIT Raipur from any claims in this regard.
14. Contractor will be required to post skilled manpower as may be needed to supervise and guide the workers skilled as well as unskilled for proper execution of the work as per directions of the canteen committee issued from time to time.
15. All letters posted to Contractor at the address given by him will be considered to have been delivered in time.

16. If it is observed at any stage that the quality of the work is not satisfactory, the contract / work order as a whole may be terminated and Security deposit forfeited. The Contractor will have no claims what so ever on NIT Raipur.
17. Water required for the work may be used free of cost from the NIT Raipur after obtaining written approval from the Registrar NIT Raipur. However, the water shall not be wasted or diverted for non-canteen use. This should not be construed to mean that the contractor has a right to claim free water.
18. Contractor will be fully responsible for any accident or mishaps involving workers engaged by the Contractor and the Contractor would pay claims made by these victims. The Contractor shall indemnify the NIT Raipur from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law, or any other nature in respect of all workers engaged by the Contractor. The contractor will fully indemnify NIT Raipur against all claims in this regard.
19. NIT Raipur will provide electrical fitting along with an energy meter, reading for which shall be taken regularly by a representative of NIT Raipur to record consumption, accordingly electric bill will be raised as per prevailing rates and shall be issued to the contractor for payment within the period of 07 days. NIT Raipur will not be responsible for any reduction on non-availability of electric / water supply in unavoidable circumstances.
20. Electricity required for all areas like Kitchen, Storage, and Washroom etc for canteen/ cafeteria except dining areas will have to be borne by the contractor as per actual rates prevailing in the Institute from time to time.
21. The contractor shall identify the personnel to be deployed exclusively for the Cooking and Catering Services. The contractor shall be responsible for cleaning as well as security of the equipments/fixtures handed over at the time of commencement of the contract. In case of items/fixtures stolen/broken due to the fault of the contract personnel from the kitchen, either the penalties to recover the cost shall be imposed or the contractor shall have a choice to replace these fixtures of the same quality with due approval of the canteen committee.
22. It will be the sole responsibility of the contractor to abide by the provisions of the following acts as to the workers engaged by him for performance of this contract.
 - a. Minimum Wages Act 1948.
 - b. Employee Provident Fund Act 1952
 - c. Employee State Insurance Act 1948
 - d. Contract Labour (Abolition & Regulation) Act 1970.
 - e. Industrial Employment (standing orders) Act and rules 1946.
 - f. Prohibition of Child Labour Act 1986.
 - g. Payment of Bonus Act and Rules 1965.
 - h. Workmen compensation Act 1923.
23. Any liability arising on NIT RAIPUR shall be deducted from Security Deposit of the contractor and if the full amount is not recovered then the same shall be deposited by the

contractor. NIT Raipur would not have any liabilities towards the workers of the contractor.

24. NIT RAIPUR, through the canteen committee, reserves the right of altering the specification of works of adding to or omitting any items of work or of having portions of the same carried out in the Institute by others and such alterations and variations shall not violate this contract.
25. Contractor is required to post his authorized representative at the site or the work who shall receive the instructions from the canteen committee from time to time. All such instructions received by the authorized representative on behalf of the Contractor shall be deemed to have been received by the Contractor within the scope of this work order.
26. In the event of the contractor failing to execute the Cafeteria Management Work in whole or in part an alternative arrangement will be made by the NIT Raipur totally at the risk & cost of contractor besides any suitable fine/penalty.
27. The contractor shall be liable to pay compensation for any loss & damage caused to the property of the NIT Raipur or its Staff Members/Students/Visitors by the contractor or his workers.
28. The Contractor shall be personally responsible for the conduct of his staff and in case of any complaint against any of his staff, the contractor will be under an obligation to change the worker concerned when instructed by canteen committee. The contractor shall observe all the laws and will be responsible for any prosecution or liability arising from breach of any of those laws. The NIT Raipur shall not and cannot hold any responsibility with regard to staff on the role of the contractor what so ever.
29. The contractor & his staff shall follow the rules & regulations of the NIT Raipur in force and instructions issued from time-to-time. NIT Raipur will be free to take action against the contractor for violating the same.
30. NIT Raipur reserves the right to terminate the contract without assigning any reason by giving a notice of 3 months. The contractor will also have to serve a notice of 3 months, if he wishes to terminate the contract.
31. In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or there after the matter shall be referred to the Director, NIT Raipur or any other officer nominated by the Director, NIT Raipur for arbitration whose decision shall be final and binding on the parties. The contractor shall agree that the arbitrator could be an employee of the institute & shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.
32. Canteen should function throughout the year including vacations except a separate holidays list to be provided by the Registrar, NIT Raipur.
33. A police verification report in respect of all the personnel of contractor from the concerned police station of concerned residential areas should be submitted and also list of employees with bio-data of each employee posted to the Institute along with photo and thumb impression should be handed over to the AR (Establishment Section), NIT Raipur. Any changes should be informed immediately.

34. The personnel engaged by the contractor should have minimum literacy level i.e. a pass in Standard VIII.
35. Proper sanitation must be maintained by contractor in canteen area. Utmost care must be taken for proper sanitation of:
- a. Food articles & Drinks.
 - b. Utensils.
 - c. Equipments.
 - d. Kitchen Areas.
 - e. Washing Places and all other areas / items in canteen.
 - f. Garbage Disposal
 - g. General Cleanliness of Employees.

Use of gloves and hair covers are must while handling food items by workers.

The institute shall have right to impose penalty commensurate with improper sanitation, and may choose to terminate the contract if appropriate remedial measures are not taken despite warnings.

36. It is expected that contractor shall serve a good quality of food/ snacks/tea/coffee etc. and which shall be prepared with permissible brand of consumables. The Contractor will use only branded raw material for preparation of items as appended in Annexure-2. The Contractor may use any other brand of material which meets norms of Food Processing Organization after obtaining prior written approval from Canteen committee of NIT Raipur.
37. The Contractor will pay rent @ of Rs. 16,000/- per month in advance up to the 7th day of each month to NIT Raipur. The rent money is subjected to change as per prevailing rent rate as notified by the Collector, Raipur under rent control act from time to time or above fixed amount whichever is higher. In case of extension, the rent would be increased by 15% per month or collectorate rate whichever is higher.
38. The Canteen will remain open during 8:00 am to 10:00 pm on all days or as may be approved by the canteen committee.
39. The approved list of items to be sold in the canteen must be exhibited in the canteen at a permanent place by the contractor on a display board.
40. The contractor will ensure that no stale food, snacks etc. are sold in canteen. If identified a spot fine of minimum Rs 1000/- will be charged on contractor for every occasion.
41. The contractor should not sell or serve nor permit anyone to sell or serve Tobacco products, liquor intoxication preparations, narcotics or other banned products etc. in canteen. Breaching of this term would imply a breach of contract and immediate termination of contract along with confiscation of security deposit and initiation of legal proceedings.
42. NIT Raipur will provide the contractor, with the canteen building with initial electrical and plumbing fittings. It is agreed that all the repairs & replacements are to be made by

the contractor at his/ her own cost, the contractor will, as and when, is vacated or contract terminated, handover to the institute the building with the electrical & plumbing fitting in same condition in which they were issued to contractor except normal wear & tear. The same has to verified/ ensured by Professor In-charges of Civil and Electrical Sections of Estate Office, NIT Raipur.

43. The members of canteen committee shall have the power to inspect the canteen and its services at any time.
44. The contractor will abide by any other terms and conditions which the Institute and /or the canteen committee on its behalf may impose from time to time.
45. If the contractor keeps the canteen closed more than 05 days continuously without providing canteen service to the Institute students then NIT Raipur shall have the right to take possession of the canteen building and to assign the task of canteen service to another agency so that the canteen service can re-start. NIT Raipur shall have the right to break open the lock / locks to take possession of the canteen building as deemed fit by the NIT Raipur.
46. In the event of death of the contractor the contract for the remaining period will be executed by a nominee on his/her behalf. The nominee's name, address, relationship should be mentioned by the contractor and submitted along with Part – I.
47. Minimum Number of Employees to be deployed by the contractor:
 - a. 1 manager
 - b. 2 supervisors
 - c. 3 cooks
 - d. 2 cooking assistants
 - e. 6 waiters
 - f. 3 table cleaners
 - g. 3 dish cleaners in washing area

The number of employees may be increased later on depending upon the quantum of work. The same may be informed to the canteen committee. The manager / supervisor should have a degree in hotel management and catering from an AICTE approved institution or college who will be responsible for ensuring adherence to catering standards in the canteen.

48. If in the opinion of the members of the canteen committee the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he /she should be replaced immediately.
49. The original documents should be produced for verification at any stage of tender process as and when sought for, failing which, the bid will be summarily rejected.

50. All pages of the price bid should be sealed and signed individually while filling part-2.
51. The successful contractor undertakes to handle the fire and electrical infrastructure in canteen building with due care. The contractor shall ensure that at least two of his staff are trained in the use of fire handling and monitoring system. Any loss of life and property due to improper handling of various equipments will be the responsibility of contractor.
52. All disputes will be settled within the jurisdiction of Hon'ble Raipur court only.
53. The NIT Raipur_with the consent of the contractor may modify terms and conditions of the contract as and when necessary without affecting the basic nature of his contract.
54. For any matters for which provision has not been made in this contract the decision of NIT Raipur on the recommendation of canteen committee shall be final and binding.

55. THE CONTRACTOR WILL PROVIDE –

a) Uniforms- Canteen/Cafeteria Service :

At least two Sets of Uniforms to his workers as approved by the authority (Both Males & Females) while on duty would have to be provided to the workers so that the worker is always with neat and tidy uniform. It will be strictly monitored & appropriate penalty may be imposed and will be deducted from the bill if the worker is found without uniform.

b) Identity Cards-Canteen/Cafeteria Service:

The Contractor will issue identity cards to his workers/supervisors after getting them verified by the NIT Raipur. Any worker found without identity card will not be permitted to enter the premises. He will post a supervisor to receive & manage complaints & instructions.

- c) The manager/supervisor should be available all the time at the work site during the course of his work.

56. SCOPE OF WORK

- a. In brief the job function is to maintain the aesthetic looks in the Canteen/Cafeteria premises by maintaining cleanliness, keeping the building & the surrounding area neat, clean & tidy standard as per contract.

- b. The workers should maintain highest discipline and behave politely and in proper manner with the students and guests. They should not argue with the students and guests.

57. SELECTION CRITERION OF SUCCESSFUL BIDDER

- a. The successful bidder shall be selected on the basis of lowest overall quote. Bidder is required to provide details in annexure 1 along with total sum for comparison.
- b. Any attempt in trying to manipulate the bid by Quoting unreasonable prices and ingredients will render the bid invalid and that bid will be rejected. Decision of NIT Raipur in this regard will be final and binding.
- c. List of ingredients corresponding to different items which will be prepared in canteen should be provided in the following format along with the part-2.

S.No of food item as in Annexure-1	Name of food item	Ingredients

58. COMMENCEMENT OF WORK

The Contractor is required to start the works of Canteen/Cafeteria Service with effect from the date of acceptance of the contract. In case it is found that the work has not been taken up to within 15 days of the acceptance of the contract, the NIT Raipur at its sole discretion may cancel the work order and the EMD Security Deposit shall be forfeited without any further reference to the Contractor.

64. CANCELLATION OF CONTRACT

- a. Notwithstanding any other provisions made in the contract, the NIT Raipur reserves the absolute right to terminate the contract forthwith if it is found that continuation of the contract is not in public interest. The contractor is not eligible for any compensation or claim in the event of such cancellation.
- b. If any later date, it is found that the documents and certificates submitted by the Contractor are forged or have been manipulated, the work order issued to the Contractor shall be cancelled and Security Deposit issued to the NIT Raipur shall be forfeited without any claim whatsoever on NIT Raipur and the contractor is liable for action as appropriate under the extant laws.

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LETTER OF ACCEPTANCE

I have read the Tender conditions including the General Terms and Conditions of the contract given in the tender document. I agree to abide by the same.

Signature of the Contractor & Seal: -----

Address for Correspondence: -----

Date: _____

Contractor's Seal & Signature

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Annexure 1
PART – II- PRICE BID
CANTEEN SERVICE OF NIT RAIPUR
FOR THE YEAR 2015-2016

S No.	Type	Item	Qty.	Rate	Rate in words	VAT (if any)
	<u>Tea/Coffee</u>					
1.		Black Tea	100ml			
2.		Lemon Tea				
3.		Ginger (Black) Tea				
4.		Green Tea				
5.		Milk Tea				
6.		Ginger Milk Tea				
7.		Cardamom (Elaichi) Milk Tea				
8.		Hot Coffee (Black)				
9.		Hot Coffee (Milk)				
10.		Cold Coffee (Milk)	300 ml			
11.		Coffee Espresso	100 ml			
12.		Machine Coffee				
	<u>Noodles</u>	(Powder Based) Maggi/Knorr				
13.		Plain Masala Noodles	200 grams			
14.		Veg Masala Noodles				
15.		Egg Noodle				
16.		Pasta Plain				
17.		Pasta Veg Mix				
	<u>Bread/Sandwich /Omlette</u>					
18.		Grilled bread with butter	4 Grilled bread			
19.		Grilled bread with Jam				
20.		Grilled bread with Jam and Butter				
21.		Plain Omlette	2 Egg			
22.		Bread Omlet	4 bread, 2 Egg			
23.		Grilled Veg sandwich	2 Sandwich bread Grilled bread and 3 types of vegetables			
24.		Veg Sandwich	3 Sandwich bread with 3 types of vegetables [2 floor/storey]			
25.		Egg Sandwich	3 bread, 2 Eggs			13/23
26.		Cheese Sandwich	3 bread, 2 Cheese Slices			
27.		Egg Bhurji	2 Egg with			

			Chopped onion, Tomato sauce			
28.		Boiled Egg	2 Egg with Salt, chopped onion			
29.		Dhokla	4 big pieces with sweet curd and imli chutney			
	<u>Fried and Bakery</u>					
30.		Samosa ,	1 No. (75 gms.) [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
31.		Bread pakora	1 No. (100 gms.) [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
32.		Onion Vada	1 No (75 gms) [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
33.		Poha	150 gms			
34.		Paratha (allo)	1 Nos. (50 gms base + 50 gms floor) [to be served as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
35.		Parantha (Plain)	(50 gms.) [with aloo sabji, pickle and complimentary kachumber			

			salad, chutney]			
36.		Parantha (Gobhi),	1 Nos. (50 gms base + 50 gms floor) [to be seved as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
37.		Parantha (Paneer),	1 Nos. (50 gms base + 50 gms floor) [to be seved as 2 nos. /plate with curd, pickle and complimentary kachumber salad, chutney]			
38.		Potato cutlet,	(50 gms.) (50 gms.) .)(2 nos /plate with sauce, chutney, curd)			
39.		Allo Bonda	75 gms. [to be served as 2 nos. /plate with complimentary chutney or mattha and sweet imli chutney or sauce]			
40.		Dahi Vada,	75 gms (2 nos /plate) [to be served with sweet imli chutney]			
41.		Soya Chilli	200 gms			
42.		Chana Chilli	200 gms			
43.		Gobhi Chilli	200 gms			
	<u>Desserts</u>					
44.		Ice cream	MRP ITEM			
45.		Gulab Jamun	1 Nos. [to be served as 2 pieces (60 gms each)]			
46.		RasoGulla	1 Nos. [to be served as 2 pieces (60 gms each)]			
47.		Sweet Curd	MRP ITEM			
	<u>Beverages</u>					
48.		Butter Milk	200 ml, MRP ITEM			

49.		Lassi	200 ml, MRP ITEM			
50.		Fresh Fruit Juice	200 ml, MRP ITEM			
51.		Lime Water Sweet/Salted	200 ml			
52.		Cold drinks	Branded 200 ml / 300 ml bottle, 330 ml Can MRP ITEM			
53.		Flavored milk (Branded)	MRP ITEM			
54.		Mineral water(Branded)	MRP ITEM			
	<u>General</u>					
55.		Biscuit	(Branded) MRP ITEM			
56.		Wafers				
57.		Chocolates				
58.		Puri Sabji	4 Puri with 100 gms Alu tomato sabji (gravy)			
59.		Veg. Chowmein	200 gms			
60.		Egg Chowmein	200 gms			
61.		Pao Bhaji	4 pao butter fried with mixed vegetables 100 gms			
	South Indian					
62.		Idli	2 medium size/plate (with sambhar and 2 types of chutney) [Idli weight: 60 gms per idli]			
63.		Dosa plain	(60 gms.) (with sambhar and 2 types of chutney)			
64.		Masala Dosa	(60 gms.dosa) (with sambhar and 2 types of chutney)			
65.		Plain Uttapam	(90 gms.Uttapam) (with sambhar and 2 types of chutney)			
66.		Onion Uttapam	(90 gms. Uttapam) (with sambhar and 2 types of chutney)			
67.		Tomato Uttapam	(90 gms.Uttapam) (with sambhar and 2 types of			

			chutney)			
68.		Vada	1 Nos. (75 gms/piece) [to be served as 2 per plate with sambar and 2 types of chutney)			
69.		Upma	(150 gms.) (with sambhar and 2 types of chutney)			
	<u>Thalis Lunch/Dinner</u>					
70.		Egg Thali (Normal) Egg Curry (2 eggs) Dal Fry (100 gms) 1 seasonal vegetable (100 gms) Plain rice – 100 gms Raita – 50 gms Tava Roti – 2 Nos. Kachumber Salad (50 gms) Papad – 1 Nos. Pickle(Mango/Lemon/Mix Veg) Sweet (Custard/ Kheer/ Gulab Jamun/ Rasgulla) – 50 gms				
71.		Egg Thali (Special) Egg Curry (2 eggs) Dal Makhani (100 gms) 2 seasonal vegetable (each 75 gms) Veg Pulao – 100 gms Raita – 50 gms Nan – 1 Nos. Kachumber Salad (50 gms) Papad – 1 Nos. Pickle(Mango/Lemon/Mix Veg) Sweet (Rasmalai/Rajbhog/ Gajar Halwa/Fruit Salad) – 50 gms				
72.		Vegetarian Thali (Normal) Dal Fry (100 gms) Rajma / Choley (100 gms) 1 seasonal vegetable (100 gms) Plain rice – 100 gms Raita – 50 gms Tava Roti – 2 Nos.				

		Kachumber Salad (50 gms) Papad – 1 Nos. Pickle(Mango/Lemon/Mix Veg) Sweet (Custard/ Kheer/ Gulab Jamun/ Rasgulla) – 50 gms				
73.		Vegetarian Thali (Special) Dal Makhani (100 gms) Paneer Item (Kadhai Paneer / Matar Paneer / Paneer Butter Masala) (100 gms) 2 seasonal vegetable (each 75 gms) Veg Pulao – 100 gms Raita – 50 gms Nan – 1 Nos. Kachumber Salad (50 gms) Papad – 1 Nos. Pickle(Mango/Lemon/Mix Veg) Sweet (Rasmalai/Rajbhog/ Gajar Halwa/Fruit Salad) – 50 gms				
	Buffet Meals					
74.		Vegetarian Meal [Per Person] Paneer In the form of Shahi Paneer / Kadhai paneer / Matar Paneer Dal Makhni /Rajma/Chole Two seasonal vegetables Raita/Plain curd Plain Rice/Pulao Roti /Naan Salad Sweet Dish (Two types) Salad Papad / Masala Papad Pickle (Mango/Lemon/Mix Veg) Sweet/Fruit 1 L Mineral Water Bottle				
75.		Eggetarian Meal [Per Person] Shahi paneer/Kadhai paneer/Matar paneer Dal makhni /rajma/chhole Two Seasonal vegetables Raita/plain curd Plain rice/pulao				

		Roti /Naan Salad Egg Curry Sweet Dish (Two) Papad/Masala Papad Pickle(Mango/Lemon/Mix Veg) Sweet/Fruit 1L Mineral Water Bottle				
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Important Note:

- a. Rates have to be quoted for the above items. However, Canteen Committee, NIT Raipur shall finalize weekly menu (if required) which will be revised periodically.
- b. Items in the list above are tentative. New items may be added to this list depending on requirement during the period of the tender and rates for these additional items will be approved by the NIT Raipur on the recommendation of the canteen committee.

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UNDERTAKING BY CONTRACTOR

I/We hereby certify that:

1. I/we have made the site visit in order to evaluate their level of service to be rendered and quoted accordingly.
2. I/we have specified the number of persons to be engaged daily (man-power) to execute all the works as mentioned in point (1) at NIT Raipur.
3. Waste material will be collected in polyethylene bags & disposed in to the waste bins.
4. The holiday list of the Canteen/Cafeteria Staff should be approved by the Competent Authority.
5. I/we agree to pay minimum wages as per the Labour Enforcement Authority + PF+ ESIC+ BONUS+ Paid Holidays as per provisions of the Industrial Employment (standing orders) Act and rules 1946.
6. Payment will be made on 7th day of every month.
7. Substitute will be made available as and when required. Extra man power if any called during conference/ meetings etc. will be provided on 24 hour's notice.
8. Uniforms+Identity Card+ Shoes will be given to all the workers within 15 days of award of work and it will be replaced as and when required.

Place:

Date:

Contractor's Seal & Signature

-xXx-

Annexure-2
Permissible List of Brands
CANTEEN SERVICE OF NIT RAIPUR

S No.	ITEM	BRAND
1.	Atta	Aashirvad, Pillsbury, Nature Fresh, Annapurna, Shakti Bhog
2.	Besan, Dal	Rajdhani, Shakti Bhog, Ahaar, Tata-I Shakti
3.	Biscuits, Cookies	Britannia, Parle, Good Day, Sunfeast, Dukes
4.	Bread, Bun	Harvest, Britannia, Amul.
5.	Butter, Cheese	Amul, Britannia, Mother Dairy.
6.	Coffee	Nescafe, Bru, Barista
7.	Cold Drinks	Pepsi, Coca-Cola, Slice etc.
8.	Chocolates	Amul, Cadbury, Nestle etc
9.	Custard	Tops, Pillsbury
10	Ice Cream, Lassi, Curd, buttered milk	Devbhog, Amul, Cream Bell – all varieties
11	Jam	Kissan, Nafed, Tops
12	Juices	Real, Tropicana
13	Ketchup	Maggi, Kissan, Heinz, Tops
14	Lemon Water	Hello
15	Milk	Toned milk of Amul, Devbhog etc
16	Mineral Water	ISI marked Kinley/Bisleri/Ganga
17	Mixtures/Chips	Haldiram, Bikaner, Lays, Everest

18	Noodle, Soup,Pasta	Maggi, Knorr, Tops
19	Oil	Refined oil such as Sundrop, fortune, Nature Fresh, Godrej, saffola
20	Paneer	Amul, Devbhog
21	Papad	Lijjat , Nilons, MTR
22	Pickle	Mother's , Priyaor ,Tops, Nilons
23	Rice	Basmati
24	Salt	Iodized salt such as Tata, Annapurna, Nature Fresh, Captain Cook
25	Soya Chunks	Nutrela
26	Spices	MDH, MTR ,Catch, Everest
27	Sauce	Maggi, Kissan, Heinz,Tops
28	Sweet	Bikaner, Haldiram
29	Tea	Brook Bond, Lipton, Tata
30	Wafers	Lays, Haldiram, Parle

Note: The Contractor may use other brands of material which meet relevant food standards after obtaining prior written approval from Canteen committee of NIT Raipur.

-xXx-

TENDER AGREEMENT

(To be submitted on stamp paper of Rs. 100/- denomination)

AGREEMENT

This Agreement is made on the ___ day of ___ (month) 2015 between the Director of National Institute of Technology, Raipur, situated at G.E. Road, Raipur CG hereinafter called the INSTITUTE which expression shall, unless excluded by or repugnant to the context be deemed to included his successors in office and assigns of the one part.

AND

_____ (Name of firm with address) through its _____ (Name of contractor and details), authorized representative hereinafter called the CONTRACTOR which expression shall, unless excluded by our repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives and assigns of the other part for providing canteen services to the INSTITUTE (National Institute of Technology, Raipur).

NOW THIS AGREEMENT WITNESS as follows:

1. In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
2. The tender documents of tender enquiry no. _____ dt: _____ shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Instructions to the Bidders
 - b. Eligibility criteria for bidders
 - c. General terms and Conditions of Contract
 - d. Price Schedule
 - e. All other documents/conditions mentioned in tender

Note : Copy of a to f shall be attached.

3. The CONTRACTOR hereby covenants with the INSTITUTE to execute canteen services w.e.f. ___ (date) as per provisions of this agreement and tender document.
4. The INSTITUTE hereby covenants with the CONTRACTOR in consideration of the execution and completion of works/ as per provisions of this agreement and tender document.

For and on behalf of the CONTRACTOR
(Signature of the authorized official
with name and seal)

For and on behalf of the INSTUTUTE
(Signature of the authorized official
with name and seal)

By the said
On the behalf of CONTRACTOR in the
in the presence of
(Wittness name, address, phone no etc)

By the said
On the behalf of INSTITUTE
in the presence of
(Wittness name, address, phone no etc)