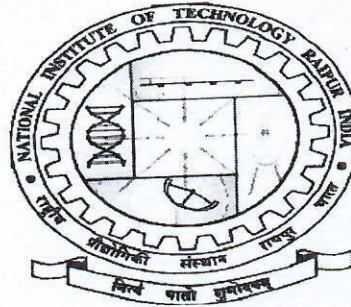




**NATIONAL INSTITUTE OF TECHNOLOGY
RAIPUR - 492 010, CHHATTISGARH**

Limited Tender Enquiry (Single Bid System)

TENDER No.: -NITRR/S&P/Write-off/2024/01/ 4178 Dt. 28/02/2024



**NATIONAL INSTITUTE OF TECHNOLOGY
RAIPUR
G.E. ROAD,
RAIPUR (C.G.)492010**

**TENDER DOCUMENT
FOR
DISPOSAL OF SCRAP**

NIT Raipur invites sealed tender for disposal of the following scrap material at its premises on "AS IS WHERS IS" basis AT NIT Raipur:

SCRAP MATERIAL

As per Annexure - I

The intending bidders have to submit sealed offers in the enclosed proforma and as per the schedule notified elsewhere. Institute has reserves the right to reject / partially accepts, and or all offers without assigning any reasons whatsoever.



**Registrar
NIT Raipur**

Instructions and conditions to tenders:

1. All the rates shall be filled up in figures as well as words in English only without fail.
2. The rates and amount against each item shall be filled up only in the tender.
3. The tenders shall be accompanied by the EMD for the specified amount.
4. The tender shall be liable for rejection if any one of the above said requirement are not complied with.
5. Last date of receipt of completed tender form on _____ up to 18.00 Hrs.
6. The tenders will be opened on _____ at 04.00 pm. In NIT Raipur

S.No	Item	Approx Qty	EMD
	List enclosed in annexure – I	Currently Available	Rs.20.000/-

7. Quotations below valuation cost shall not be accepted.
8. EMD amount shall be paid through demand draft/FDR payable at Raipur only drawn in favour of, Director NIT Raipur on any Nationalized Bank along with the tender document. The tender not accompanied with the full value of prescribed EMD and in the format prescribed will be summarily rejected. Late tenders will not be accepted. EMD does not bear any interest and will be returned to unsuccessful Bidder.
9. The bidder shall lift the material from the premises after payment of full amount within the prescribed time limit, failing which they will cease the right to lift the material and the payment deposited shall stand forfeited.
10. No permission will be given to segregate the metal Chips / Aluminum Chips as it is the material that should entirely collected. No partial quantity in one time will be issued.
11. Tender may be quoted in full or part or on item wise. Quantities of Scrap may be divided among Parties in the case of quoting same rate on same item at the discretion of NIT, Raipur.
12. The bidder shall clear the material out of the premises at its own arrangements/ cost, etc.
13. All the intending bidders may inspect the scrap put up for disposal during the working hours of the institute. In any case it will be presumed that they have inspected and verified themselves about the material before quoting.
14. Bidders can bid for any one category of material or more however the entire quantity of one category of material available on site is to be accepted.

15. The tender will be rejected if the rate is not above the cost of valuation as decided by the competent authority.
16. NIT Raipur reserves the right to reject / partly accept, any or all offers without assigning any reasons, whatsoever.
17. If any party emerges as higher bidder for any items (s) and if the party does not lift any of the material within stipulated time, then **WHOLE EMD OF THE PARTY SHALL BE FOREFITED.**
18. The highest bidder is required to deposit the estimated total value within 10 working days after opening of tender, failing which the entire EMD of such bidder shall be forfeited and NIT Raipur shall be free to offer it to the next bidder (at the rate quoted by H1) or to cancel the tender for that item only.
19. The material shall be lifted on the basis of actual measurement / weight taken in the presence of the representative of NIT Raipur after paying full value of the material, within 3 working days from the campus of the institute after payment of the estimated total value of the items offered to such bidder.
20. The bidder has to settle all the payments before issuing Gate Pass.
21. The standard process (Rates) will be valid for one year subject to timely approval of the competent authority.
22. Taxes @ % direct or indirect (if any) will be charged extra as per prevailing rate of the scrape material.
23. The bids may be drop in the Tender Box kept in the office of Registrar, NIT Raipur in normal working day that is Monday to Friday except holidays (from 11 AM to 5 PM) of the Institute.
24. **Bid Security (BS)/(Earnest Money, EMD)** The Bidder/Tenderer shall furnish, as part of its bid, a bid security (BS) of ***the amount 3 % of gross value of offered items*** only. The bid security shall be in Indian Rupees. The bid security shall be in one of the following forms at the Bidder/Tenderers' option:
 - a. A Banker's cheque or demand draft in favour of the Director, NIT Raipur.
 - b. FDR in favour of the Director, NIT Raipur
25. **Bid in sealed envelop should be addressed to Registrar NIT RAIPUR and top of the envelop should be super scribed with (Tender No, Tender for Disposal and due date of opening.)**
26. The bid security should be submitted in its original form. Copies shall not be accepted.
27. *Any bid without EMD or without the exemption from submitting EMD or bid not secured in accordance with above will be rejected by the Institute as non-responsive.*

28. The bidders should quote their offer/rates in clear terms without ambiguity.
29. The rates should be quoted both in figures and words and legibly written without any over-writings. In case of any correction, the same must be attested by the bidder with full signature. However, no over-writing is permissible.
30. In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
31. **Rate are calculated for H1, as per over all total basis.**
32. Each bidder shall submit only one bid. A bidder, who submits more than one bid, shall be disqualified and considered non-responsive.
33. The bidder has to sign in full at all pages of the bidding document
34. The Bidder/Tenderer shall indicate **unit prices in the prescribed format only.**
35. The bid security of unsuccessful Bidder/Tenderer will be discharged /returned as promptly as possible but not later than 30 days after the expiration of the period of bid validity or placement of order whichever is later.
36. The bidder need to submit the following certificates along with the Tender Documents to confirm their eligibility in this part :
 - i. Proof of establishment of Firms/shop/business/ manufacturing unit etc.
 - ii. GST certificate should be enclosed as per the applicability.
 - iii. The bidder should enclose Photocopy of PAN card issued in the name of the bidder's firm/ in the name of proprietor in case of proprietorship firm.
 - iv. Registration (valid with the date of last date of submission the tender and the date of delivery) for the procurement/sales of hazard waste scrap battery/electrical and electronics waste as per Rule 217 (V) of GFR-2017 & Rule – 8 Ministry of Environment, Forest and climate change notification.
37. Any disputes arising out of this enquiry shall be dealt in the Raipur jurisdiction.
38. Bidder has to sign all the pages of this tender and enclose it with the bid.

SCHEDULE FOR DISPOSAL OF SCRAP**Items:** Disposal of various scrap items.To be inspected by the parties and shall be sold at **"AS IS WHERE IS CONDITON"**.

COST OF TENDER/BID DOCUMENT	Rs. 500/- (Inc. Tax) payable in through bank draft/Demand Draft in favour of Director NIT Raipur.
MODE OF PAYMENT FOR EMD	Demand draft drawn in favour of Director NIT Raipur.
LAST DATE AND TIME OF SUBMISSION	_____ at 06.00 PM
DATE AND TIME OF OPENING OF TENDER	_____ at 04.00 pm
TO LIFT THE MATERIAL	As per condition no. 18-21 of tender.

Registrar
NIT Raipur

Bidder Detail

S.No	Particulars	
1	Name of Firm	
2	Type of dealer (Manufacturer/Supplier/ Dealer/Distributor)	
3	Registered Address & Communication Address	
4	Branch Address	
5	Contact Person with Contact No.	
6	Email ID	
7	Pan No.	
8	GST No	
9	Any Other Information	
10	Signature & Seal	

Date:

↑
**SIGNATURE OF BIDDER
WITH STAMP**

Check List (Please enclose the copy of the following & tick as per applicability)

1. **Proof of registration of the firm:**
2. **PAN card in Firm's name:** (Incase of Proprietorship firm ,PAN of Proprieter will be valid)
3. **Proof of registration with any central govt . organisation/State Govt./Other :**

Signature of Bidder

Annexure - 1**Price Bid**

With reference to your tender notice dated: _____ / we hereby submit my /our
bid as follows:

S. No	Item	Unit	Rate